

# Resume

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## Personal Information

**Full name:** Mahdi Pour Hosseini  
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## Education

\*B.S in Industrial engineering, Sharif University of Technology, Feb. 2001

\*IELTS Certificate: General band score 6.5

## Employment History

### \* Company Enerchimi

**Period:** Jun, 2020, till present

**Position:** Planning and project control Manager

**Projects:** Bandarabbas refinery – Heavy products upgrading project (EPC)

Siraf Petrochemical plant – ASU Unit (EPC)

NGL 3200 – Refrigeration Package

Ammonium Sulphat Project

### \* Company IPMI (Industrial projects management of Iran, Phases 17& 18 , 14 )

**Period:** Aug.6, 2008, till present

**Position:** Planning and project control Manager

**Major Job descriptions:** Preparing Plan and schedule, Develop spreadsheets, diagrams and process maps to document needs, Contact person with consultants and vendors and client , In charge of handling Variation orders, Create and maintain comprehensive project documentation, Track project performance to analyze the short and long-term goals, Handling cash flow, WPA and invoices, Counterpart in Precom. And Com. Of project, Contributing in closing phase of project.

**Other activities:** Evaluating and preparing bidding package for new projects, In charge of knowledge management, In charge of establishment of management systems

### \* Company Oil Industries Engineering& Construction Co. (OIEC) – Sirri NGL Project

**Period:** Aug.6, 2005- Aug.6, 2008

**Position:** Project Planning & Control Expert

\* **Company:** **TAM Iran Khodro Co.**

**Period:** Aug. 3, 2004- Aug.6, 2005

**Position:** Organizational improvement expert

\* **Company:** **Iran Aerospace Organization**

**Period:** Aug. 2, 2003- Aug. 3, 2004

**Position:** Production and systems planning expert

\* **Company:** **General Staff of the Armed Forces of the Islamic Republic of Iran** (military service)

**Period:** Sep. 2, 2001- Aug. 3, 2003

**Position:** Plan and budgets of military forces expert

## **Major Training Courses**

- Pre PMP course (2016)
- Value engineering course (2015)
- PMBOK 4<sup>th</sup> edition. (2010)
- Risk management Course, using Pert Master Software (2009)
- P5 Software For Scheduling, OIEC Group. Nov.2008
- “Economical Assessment of Industrial Plans”, Iranian Center for Industrial and Researchers, Jan. 31, 2006 to Feb. 7, 2006
- “Technical Report Writing”, Iran Industrial Educational& Research Center, Jan.25, 2005 to Jan.26, 2005
- “Internal Auditing of Quality Management Systems (based on ISO 9001:2000)”, Kavosh Co., Sept. 5<sup>th</sup>&30<sup>th</sup> and Oct. 2003

## **Computer skills**

- Fully competent in applying the following software
- ✓ P3 , P6 , MS Project, pert master ✓ Power BI
- ✓ MS Office (Access, Excel , Word, Powerpoint, visio)
- ✓ Visual Basic Programming