



Sadjad Jalali

Ref : C803-606
Years of experience: 10 years
Clearance expert
Nikan Pharmed

Age:
35 years old

Marital status:
Married

Military Service:
Completed

Current Location:
Iran, Tehran

Nationality:
Iran


Salary expectation:
Negotiable

Mobile:
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Email:
sadjadjalali1987@gmail.com

WORK EXPERIENCE

PRESENT
JUL 2021

 **Clearance expert** . 1 yrs 9 mos
Nikan Pharmed . Iran. Tehran . Tehran

Nikan Pharmed company is active in the field of drug import and I am responsible for clearance of goods and performing customs duties

APR 2017
APR 2016

 **Russia import/export specialist** . 1 yrs
Alborz Industrial Group . Iran. Tehran . Tehran

APR 2017
APR 2016

 **Russia Import/Export Specialist** . 1 yrs
Alborz Industrial Group . Iran . Tehran

Alborz Industrial Group
Russia Import/Export Specialist

Alborz Industrial Group is a manufacturing company in PVC and PE products. This company manufacture telecommunication passive products.

Main responsibilities:

- Business negotiation and translation in russian and english
- Advertisement and exhibition management and execution in Russia
- Market research to penetrate russian Market

Main achievements:

- Establish a company in Russia and hire russian employees
- Add main players of telecommunication pipes in Russia to sales channel

Reason for leaving : long distance from home

APR 2016
APR 2015

 **Business Translator** . 1 yrs
Abnie Fanni Tehran . Iran . Tehran

Abnie Fanni Tehran
Business Translator

Abnie Fanni Tehran is a construction company that is active in Iran and foreign countries.

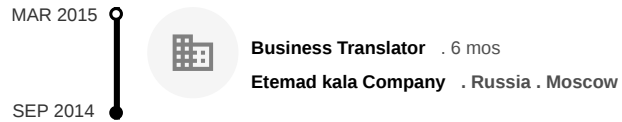
Main responsibilities:

- Business negotiation and translation in russian and english

Main achievements:

- Finalize a contract to cooperate with a russian company to build an industrial dairy in Blarusia
- Business negotiation and translate document to Taking part in a tender in kazakhstan

Reason for leaving : disordered payment



Etemad kala Company

Business Translator

Etemad kala Company is a stone, ceramic and tile trading and exporting company in Iran and foreign countries.

Main responsibilities:

- Business negotiation and translation in russian and english
- Advertisement and exhibition management and execution in Russia

Main achievements:

- design a complete introduction material in russian including brochure, website, etc.
- Take part in exhibitions in russia and find new customers.

Reason for leaving : decide to come back to Iran



Bonyad Taavone Artesh

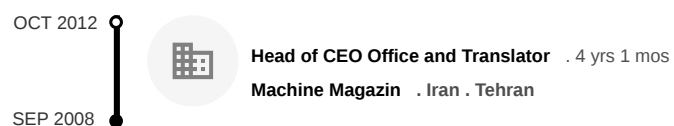
Contract Unit Employee (military serice)

Bonyad Taavone Artesh is a part of IRI army and is responsible for construction activities and other business activities in army.

Main responsibilities:

- Prepare documents for construction contracts

Reason for leaving : finish military service



Machine Magazin

Head of CEO Office and Translator

Machine Magazin is the first professional magazine in the field of cars and motors in Iran.

Main responsibilities:

- Manage employees and basic accounting
- Manage meetings for CEO
- Edit magazine text before printing
- Translate english and russion articles

Reason for leaving : start military service

EDUCATION



Azad-Tehran South Bachelor(BSc/BA) -Business/ Commerce/ Management 2009 - 2012
Management



BNTU Bachelor(BSc/BA) -Business/ Commerce/ Management 2002 - 2007
E-commerce

TECHNOLOGY SKILLS

- Complete knowledge of export laws to Russia and Belarus • Translation of memorandums, specialized texts and Russian contracts • Complete knowledge of the economic markets of the Commonwealth of Nations
- Complete mastery of the Russian language and culture
- Introductory Russian language course, Polytechnic University of Belarus (Minsk) **Expert**
- Specialized Russian language course, Polytechnic University of Belarus (Minsk) **Expert**
- MS Office (word and Excel) **Advanced**
- Internet and IC DL **Advanced**

LANGUAGE SKILLS

Russian **Professional**
English **Upper intermediate**

CERTIFICATE

Диплом (advanced russian language) . 2004
BATU . BELARUS

POTFAK . 2001
BNTU . BELARUS
